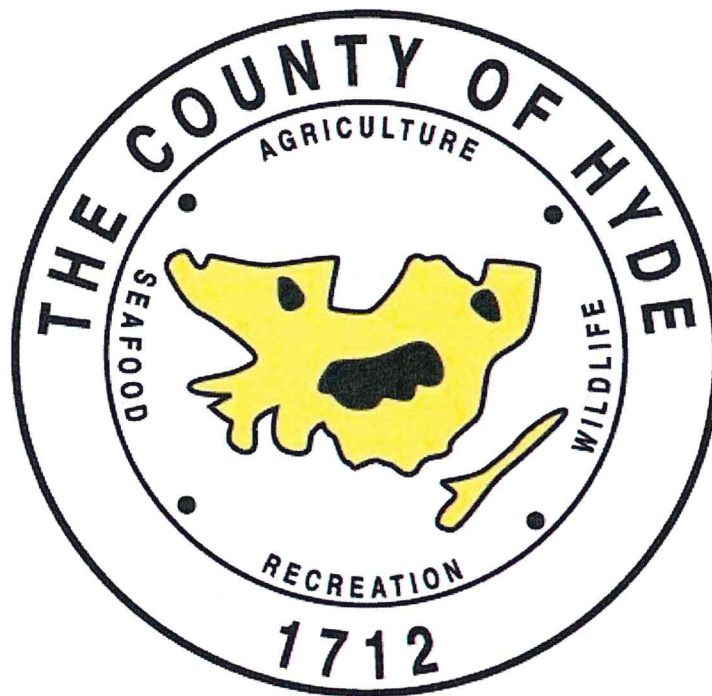


HYDE COUNTY BOARD OF COMMISSIONERS MEETING PACKET

June 2, 2014



Hyde County Courthouse Multi-purpose Room

30 Oyster Creek Road, Swan Quarter, NC

and

Ocracoke School Commons Area

120 School House Road, Ocracoke, NC

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 2, 2014
Presenter: Chairman Barry Swindell
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' MEETING

MONDAY, JUNE 2, 2013 – 6:00 PM

CALL TO ORDER

OPENING Chrm. Swindell

CONSIDERATION OF AGENDA Chrm. Swindell

CONSIDERATION OF MINUTES Chrm. Swindell

- 1) April 7, 2014 – 2014 Board of Equalization and Review
- 2) May 5, 2014 – Special Budget Meeting Minutes
- 3) May 19, 2014 – Budget Meeting Minutes

PUBLIC HEARINGS

- 1) Hyde County FY2014-2015 BudgetMgr. Rich

EMPLOYEE RECOGNITION – “WHEEL OF THANKS” Mgr. Rich

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action

ITEMS OF CONSIDERATION

1) Ordinances

- a. Hyde County FY2014-2015 Budget Ordinance Mgr. Rich
- b. Hyde County Public Safety Center Roof Repair Project Clint Berry
Project Ordinance 2014-06-02
- c. Wording Change for the Hyde County Flood Ordinance Jane Hodges
- d. Hyde County Hurricane Irene Recovery Project Budget Ordinance Mgr. Rich
Amended – Project Ordinance 2014-06-02
- e. Hyde County Animal Control Ordinance (shorten) Comm. Fletcher

2) Resolutions

- a. Resolution Authorizing County Manager to Reconcile Mgr. Rich
Department Budgets
- b. Resolution – Opposition to EPA’s Proposed Rule for Waters of Debbie Cahoon
The United States – Clean Water Act

3) Appointments

- a. Workforce Development Board Mgr. Rich
 - b. Pungo District Hospital New Advisory Board Mgr. Rich
Eunice Williams & Archie Green
 - c. Ocracoke Occupancy Tax Board Commissioner Fletcher
 - d. Hyde County ABC Board Mgr. Rich
- 4) HMGP Elevation Contractor Award Chris Hilbert
 - 5) Engelhard Sanitary District Report Mgr. Rich
 - 6) Airport Trapping Jane Hodges
 - 7) Lifeguard Contract Mgr. Rich
 - 8) ABC Board Report Meredith Nicholson
 - 9) Projects Update – GC, PSC, ECB Building Clint Berry
 - 10) On-line Bill Pay Update Clint Berry
 - 11) Solid Waste Award Letter Clint Berry
 - 12) Wireless Telecommunications Facility – Water Plant Road, Ocracoke Kris Noble
 - 13) Response to Budget Workshop Questions Mgr. Rich
 - a) Scheduling Software – Justin Gibbs
 - b) Personnel Consultant – Wesley Smith
 - c) Offsite Storage Contracts – Wesley Smith
 - 14) \$35,000 Grant to Ocracoke Day Care from Ocracoke Occupancy Tax Board Mgr. Rich

BUDGET MATTERS

- a) 4-H – Fees Collected
- b) Finance – Sales and Use Tax
- c) Finance – Fiscal Year End Entries
- d) Health – Family Planning
- e) Home Health – Computer Support
- f) JCPC – Additional Monies Received
- g) JCPC – Adjusted Approved Budget Lines
- h) Sheriff – Additional Monies Received

MANAGEMENT REPORTS

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

MANAGER'S PROJECTS UPDATE

The County Manager will give an oral update on various projects and other administrative matters ongoing in the county. Manager's Calendar included.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) Mattamuskeet Senior Center
- 2) Soil & Water
- 3) Co-Operative Extension
- 4) Water Department
- 5) Social Services
- 6) Elections
- 7) Veteran Services
- 8) Human Resources
- 9) Sheriff's Department

- 9) Sheriff's Department
- 10) Planning/Economic Development
- 11) Health Department
- 12) Animal Control
- 13) Albemarle Commission – Regional Advisory Council – Wes Smith
- 14) Inspections

Informational Items

- 1) NCDENR Final Approval – Creekside Drive Waterline Relocation
- 2) Disaster Resiliency through Leadership Development and Training Program
- 3) 4-H – Hyde Clover – Summer 2014
- 4) Ocracoke Planning Advisory Board – Resolution In Support of The National Park Service Offering A Short Term ORV Permit
- 5) NCACC – Todd McGee – Annual NCACC Conference Registration
- 6) Talking Points for Ocracoke Inlet
- 7) McClees Consuloting – Great news: Bills Filed in Senate & House to Stop Ferry Tolling
- 8) NACo County News – Supreme Court Upholds Prayer Opening for Local Government Board Meetings
- 9) Dr. Randolph Latimore (letter dated 04-07-2014) – Request for Local Revenue
- 10) NCACC Press Release – County Assembly Day
- 11) Hyde County ECB Renovations Project – Project Ordinance 2014-07-02

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 2, 2014
Presenter: Chairman Swindell
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: The following meeting minutes are presented for Board approval:

1) April 7, 2014 – 2014 Board of Equalization and Review Meeting Minutes

Motion Made By	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.	Motion Seconded By	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.	Votes	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.
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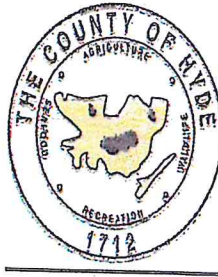
2) May 5, 2014 – Regular Meeting Minutes

Motion Made By	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.	Motion Seconded By	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.	Votes	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.
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3) May 19, 2014 – Special Budget Meeting Minutes

Motion Made By	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.	Motion Seconded By	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.	Votes	<input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher <input type="checkbox"/> Carl Pugh, Jr.
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RECOMMEND: Approval.



2014 BOARD OF EQUALIZATION AND REVIEW

APRIL 7, 2014

4:00-6:00 P.M.

4:00 The 2014 Board of Equalization and Review was called to order by the Clerk to the Board, Linda M. Basnight, Tax Administrator.

ELECT CHAIRMAN

Upon motion made by Earl Pugh Jr., seconded by Benjamin Simmons, Jr., With all Board members voting in favor, BE IT RESOLVED THAT Barry S. Swindell be appointed to serve as Chairman and Earl D. Pugh, Jr., Vice Chairman, of the 2014 Board of Equalization and Review.

The following Board members were duly sworn in as members of the 2014 Board of Equalization and Review.

Barry S. Swindell
Earl Pugh Jr.

Alexander D. Tunnell
Benjamin Simmons, Jr.

John S. Fletcher, II

JOHN DENNIS—ACCOUNT # 200325 CANCELLED 04/07/2014

**CAROLYN HICKOK---ACCOUNT # 208850—FIRST TROY SPEC.
WYSOCKIN BAY S/D
(HAVE POWER OF ATTORNEY FROM FIRST TROY SPEC.
TO CAROLYN HICKOK)**

Ms. Hickok, Real Estate Broker for Elan Real Estates Sales, appeared before the Board and requested that the value of parcel record number 12280- Marina lot - valued at \$2,300, parcel 1507-Lot 3 phase 1 valued at \$ 80,000.00, parcel 15078-Lot # 4 Wysockin Bay, Phase 1 valued \$ 80,000.00, record number 15102-Lot # 34, phase 1, parcel # 15111 lot # 35 Wysockin Bay phase 1 valued \$ 96,000. , parcel 15118 lot # 55 Wysockin Bay, phase 1 valued 4 26,000. , parcel 15085 lot # 10A phase 1 valued \$

96,000. and parcel 15093 lot # 11 Wysockin Bay, phase 1 valued \$ 96,000. be revalued in accordance with an appraisal report performed by JC Morgan Co. showing the bulk purchase market value of the lots listed above as of January 27, 2014 as being \$ 25, 000. Ms. Hickok requested that the value be adjusted accordingly.

MICHELLE ANDERSON—ACCOUNT # 206857—WATERWAY LANDING LOT 44 submitted a written request that the value of the lot be reduced from \$ 150,000.00 to \$ 85,000.00. Ms Anderson cited the decline in the real estate market and submitted what appeared to be a real estate listing dated 3/27/14 of asking price for 3 lots in Hyde County.

JEFFREY BERGER—BROAD CREEK ESTATES—submitted a written request for a review of the taxes paid by the owners of the lots in Broad Creek Estates and a copy of a wetlands delineation map prepared by Hood Richardson in 2002. Mr. Berger did not submit a power of attorney from each of the various owners giving him permission to make the request on their behalf. It appears that Mr. Berger might be the owner or major stockholder of Lot # 5 deeded to Health and Cancer Prevention and lot # 6 deeded to Virginia Carolina Investment Co. The only evidence, other than the wetlands map Mr. Berger submitted was the decline in the real estate market. The appraisers had a copy of the wetlands delineation map in 2009 when the values were assigned to the various lots within the sub-division.

IVY BELCH—ACCOUNT # 208263—LOTS DENIED SEPTIC PERMIT-
(CAMA 404 WETLANDS)

Mr. Belch had 2 requests. The first being that what the county is showing as 1 lot be divided to show that it is actually 2 lots as deeded in Book 186 page 204. Mr. Belch submitted a letter dated September 13, 2013 from the Hyde County Health Department in which lot # 2 is shown as being predominately wetlands and is unsuitable for septic or development. The letter stated that Lot # 1 had been filed but does not meet existing fill requirements for development.

With no further appeals to be heard the Board recessed its April 7 at 6:00 P.M. to reconvene on April 21, 2014 at 6:00 P.M.

The 2014 Board of Equalization and Review reconvened on April 21, 2014 at 6:00 PM with Commissioners Earl Pugh, Jr., John Fletcher and Alexander D. Tunnell present.

In the absence of the Chairman, Barry Swindell, Commissioner Earl Pugh Jr acted as Vice-Chairman. Due to the fact that Tax Administrator/Clerk to the Board of Equalization and Review, Linda M. Basnight was a patient at Vidant Beaufort Hospital, Assistant Tax Administrator, Sue Gurganus, acted as Clerk to the Board.

Upon motion made by John Fletcher, seconded by Alexander D. Tunnell, with all Board members voting in favor, BE IT RESOLVED THAT the request by Carolyn Hickok on behalf of First Troy Spec. for a reduction in value of the lots owned by First Troy Spec. in Wysockin Bay Sub-division be denied with no change in value.

Upon motion made by John Fletcher, seconded by Alexander D. Tunnell, with all Board members voting in favor, BE IT RESOLVED THAT the request by Michelle Anderson that the value of Lot 44 Waterway Landing S/D based on the current decline in the real estate market be denied with no change in value.

Upon motion made by John Fletcher, seconded by Alexander D. Tunnell, with all Board members voting in favor, BE IT RESOLVED THAT the request by Jeffrey Berger that the value of the lots in Broad Creek Estates S/D be reduced based on the current decline in the real estate market be denied with no change in value.

Upon motion made by John Fletcher, seconded by Alexander D. Tunnell, with all Board members voting in favor, BE IT RESOLVED THAT the value of the lots as requested by Ivy Belch be adjusted as follows:

Lot # 1 2014 value \$ 10,000.00-to be revisited each year during new construction and if there is any change in the use or filled area the value will be adjusted accordingly.

Lot # 2 2014 value \$ 5,000.00 due to the fact that it has been determined to be wetlands and unsuitable for development.

With no further business being presented and upon motion made by John S. Fletcher, seconded by Earl Pugh, Jr., with all Board members voting in favor, BE IT RESOLVED THAT THE 2014 SESSION OF THE BOARD OF EQUALIZATION AND REVIEW BE CLOSED AT 7:00 PM.

CLERK
2014 BOARD OF EQUALIZATION AND REVIEW

CHAIRMAN



1 Meeting Minutes

2 Board of County Commissioners
3 Hyde County
4

5 Monday, May 5, 2014
6

7 Chairman Barry Swindell called the Regular Meeting of the Hyde County Board of Commissioners to
8 order at 6:00pm on Monday, May 5, 2014, in the Hyde County Government Center, Multi-Use Room,
9 and the Ocracoke School Commons Room using electronic conferencing equipment.

10 The following members were present on the mainland: Commissioners Earl Pugh, Jr.,
11 Dick Tunnell, Benjamin Simmons, III and Barry Swindell; Attorney Fred Holscher; County Manager
12 Bill Rich; Clerk to the Board Lois Stotesberry; and, members of the public.
13

14 The following members were present on Ocracoke: Commissioner John Fletcher, Public Information
15 Officer Sarah Johnson and members of the public.

16 Following opening prayer by Commissioner Pugh and pledge of allegiance the meeting was called to
17 order.

18 Agenda:

19 Chairman Swindell asked for any changes to the May 5, 2014 amended meeting Agenda.

20 Commissioner Pugh moved to approve the amended agenda as presented by the Clerk with addition of
21 Items of Consideration No. 4 (b) Appointments – DSS Board; No. 16 – ABC Board Monthly Report;
22 No. 17 – QZAB Bond Payment – Lottery Funds; and Inspection Department Report, Item 3 (a)
23 FY2014-2015 Hyde County Budget Resolution will be moved to the June 2, 2014 Agenda. Mr.
24 Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,
25 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

26 Consideration of Minutes:

27 Commissioner Tunnell moved to approve the April 7, 2014 Joint Meeting of the Board of Education
28 and Board of Commissioners Meeting Minutes. Mr. Pugh seconded the motion. The motion passed
29 on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent
30 or not voting – None.

31 Commissioner Pugh moved to approve the April 7, 2014 Regular Board of Commissioners Meeting
32 Minutes with corrections made on Page 6 – Line 2 – appoint Benjamin Arden Hart to serve and on
33 Line 26 – for a total of ~~\$22,250~~ \$23,250 to be paid in full. Mr. Fletcher seconded the motion. The
34 motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays –
35 None; Absent or not voting – None.

36 Employee Recognition:

37 Manager Rich complimented Finance Officer Corrinne Gibbs on a job well done in preparing the
38 FY2014-2015 Hyde County Budget. Ms. Gibbs spun the Wheel of Thanks and won a \$25.00 Gift
39 Certificate from O'Neal's Drug Store.

40 Public Comments:

41 Chairman Swindell called for comments from the public.

42 Dr. Erin Baker, Medical Director, Ocracoke Health Center, announced the clinic will no longer provide
43 24/7 services. Hours of operation will be 8:00am – 5:00pm with a nurse triage line on nights and

1 weekends. Dr. Baker reported a total of 328 sick line calls this year with 211 being actual after hours
2 visits. She questions the Ocracoke Occupancy Tax Board's decision to not fund after hours at the
3 clinic.

4 There being no further comments from the public, Chairman Swindell continued the meeting.

5 Hyde County FY2014-2015 Budget Message:

6 Manager Rich highlighted outcome of FY2013-2014 Budget Message:

- 7 1) Received \$100,000 in FEMA funds
- 8 2) Collected approximately \$300,000 in delinquent taxes in FY2013-2014
- 9 3) Planning Department administered four infrastructure grants
- 10 4) Implemented Debit/Credit/On-line Bill Pay (ready for use in the water department)
- 11 5) NC State cut ½ of Tar-Pamlico River Basin & NCACSP Technician's salary, which
- 12 will be picked up by Hyde County in FY2014-2015
- 13 6) Ocracoke Mooring Field Project was discontinued

14
15 Manager Rich reported on the proposed FY2014-2015 Budget Message:

- 16
- 17 1) General Fund balance up to \$4.5 million by June 30, 2015
- 18 2) Anticipate receipt of \$600,000 FEMA funds in FY2014-2015 for a total of \$700,000
- 19 3) No increase in ferry tolls
- 20 4) No increase in Real Property tax rate
- 21 5) Tax collections need to increase from 87th in the State to 50th – currently at 93.9%
- 22 6) UAV program to continue
- 23 7) Use those surplus FEMA properties owned by the County for community gardens or
- 24 plant in pine trees
- 25 8) Continue working with lobbyist
- 26 9) Develop a long-term plan to establish remote campuses for regional outreach and
- 27 industrial development with ECÜ, BCCC, ECSU and/or COA
- 28 10) Work with Hyde Transit to enhance public transit on Ocracoke (trams and trolleys)
- 29 11) Promote tourism
- 30 12) Continue incident and disaster preparedness
- 31 13) Attract new and conducive industry to Hyde County
- 32 14) Improve storm water run-off on the streets of Ocracoke
- 33 15) Continue chipping/mulching operations on Ocracoke
- 34 16) Remain active in the community Meals on Wheels, Senior Center, 4-H, etc.
- 35 17) Research and update properties that have a responsibility for charging occupancy tax
- 36 18) Explore regionalization – resulting in efficiency of scale and costs savings
- 37 19) Continue to make Hyde County EMS the best that it can be
- 38

39 Manager Rich stated the County Commissioners will continue to make economic and community
40 development and tourism a high priority and will operate within the adopted budget with an emphasis
41 on cost savings and reduced expenses. They will support the expansion of infrastructure services and
42 will continue to expect a high level of customer service in all interactions with County government.

43 Manager Rich presented FY2013-2014 and FY2014-2015 budget comparison noting increases of
44 \$90,000 – Education, \$30,000 – Department of Social Services, 3% Salary Increase (except DSS who
45 got 2% last fiscal year and 1% proposed), EMS – \$300,000, and the Sheriff's Department the same
46 only purchasing one new car.

47 Public Hearing on the FY2014-2015 Budget is set for Monday, June 2, 2014 @ 6:00pm.

48 Items of Consideration:

49 Ordinance – Hyde County Government Center Water Penetration Remediation
50 Project Ordinance 2014-05-05

51 Utilities Director Clint Berry reported the Project Ordinance is required to complete the repairs on the
52 Government Center. The budget in the project ordinance is based on estimates only provided by REI
53 Engineering.

1 Commissioner Fletcher moved to adopt "Hyde County Government Center Water Penetration
2 Remediation Project – Project Ordinance 2014-05-05" and to allow the County Manager to sign
3 documentation for the Government Center project up to \$100,000. Mr. Simmons seconded the motion.
4 The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell;
5 Nays – None; Absent or not voting – None.

6 *Clerk's Note: A copy of "Hyde County Government Center Water Penetration Remediation Project – Project
7 Ordinance 2014-05-05" is attached herewith as Exhibit A and incorporated herein by reference.*

8 **Set Public Hearing Date for FY14-15 Budget Presentation**

9 Manager Rich reported a date needs to be set for Public Hearing on the FY2014-2015 Hyde County
10 Budget.

11 Commissioner Simmons moved to conduct a budget workshop on Monday, May 19, 2014 @ 6:00pm.
12 Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,
13 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

14 Commissioner Fletcher moved to conduct Public Hearing on the FY2014-2015 Hyde County Budget
15 on Monday, June 2, 2014 at 6:00pm. Mr. Simmons seconded the motion. The motion passed on the
16 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not
17 voting – None.

18 **Resolutions**

19 **Resolution of The Board of Commissioners of Hyde County, North Carolina, Relating To The**
20 **FY2014-2015 Budget**

21 The FY14-15 Budget Resolution will be presented at the next regularly scheduled Board of
22 Commissioners meeting on June 2, 2014.

23 **Resolution of Respect For Honorable Martin Luther Nesbitt, Jr.**

24 Lois Stotesberry, Administrative Assistant to the Manager/Clerk to the Board reported the Democratic
25 Party requests Board adoption of the Resolution of Respect for Honorable Martin Luther Nesbitt, Jr.

26 Commissioner Tunnell moved to adopt "Resolution of Respect for Honorable Martin Luther Nesbitt,
27 Jr." and to place copy of this resolution in the records of Hyde County and to forward copy of this
28 resolution to his family. Mr. Pugh seconded the motion. The motion passed on the following vote:
29 Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

30 *Clerk's Note: A copy of "Resolution of Respect for Honorable Martin Luther Nesbitt, Jr." is attached herewith as*
31 *Exhibit B and incorporated herein by reference.*

32 **Resolution In Support of Recognition of WWII Coastwise Merchant Mariners**

33 Lois Stotesberry, Administrative Assistant/Clerk reported that written request from J. Don Horton,
34 President of WWII Coastwise Merchant Mariners is seeking support of Resolution In Support of
35 Recognition of WWII Merchant Mariners from the Hyde County Board of Commissioners.
36 Commissioners are asked to adopt the Resolution In Support of Recognition of WWII Merchant
37 Mariners and to initiate congressional action by requesting our Representatives in the Senate and the
38 House pass legislation to approve findings and recommendations of this resolution.

39 Commissioner Pugh moved to adopt "Resolution In Support of Recognition of WWII Merchant
40 Mariners" and to forward copy of the resolution to Representatives Walter B. Jones and G. K.
41 Butterfield, and Senators Richard Burr and Kay Hagan. Mr. Fletcher seconded the motion. The
42 motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays –
43 None; Absent or not voting – None

44

1 *Clerk's Note: A copy of "Resolution In Support of Recognition of WWII Coastwise Merchant Mariners" is attached*
2 *herewith as Exhibit C and incorporated herein by reference.*

3 **Appointments**

4 **Senior Tar Heel Legislature**

5 Manager Rich reported that the Senior Tar Heel Legislature (STHL) is made of a Delegate and
6 Alternate from each of the 100 counties in North Carolina. The STHL provides information and
7 education to senior citizens on the legislative process and matters being considered by the NC General
8 Assembly.

9 Laura Alvarico, Director, Albemarle Commission Area Agency on Aging, requested Wesley Smith be
10 appointed to fill the position of Hyde County Delegate.

11 Commissioner Swindell moved to appoint Wesley Smith to fill the position of the Delegate
12 representing Hyde County on the Senior Tar Heel Legislature. Mr. Fletcher seconded the motion. The
13 motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays –
14 None; Absent or not voting – None.

15 **Hyde County Department of Social Services Board**

16 Manager Rich reported Commissioner Benjamin Simmons, III was appointed on February 3, 2014 to
17 complete Commissioner Anson Byrd's 3-year term on the DSS Board. Mr. Byrd's term expired on
18 June 30, 2013, he was reappointed on November 4, 2013 and he passed away on January 7, 2014.

19 G.S. 108A-4: "Each member of a county board of social services shall serve for a term of three years. No member may
20 serve more than two consecutive terms. Notwithstanding the previous sentence the limitation on consecutive terms does not
21 apply if the member of the social services board was a member of the board of county commissioners at any time during the
22 first two consecutive terms, and is a member of the board of county commissioners at the time of reappointment."

23 In Summary, if a social services board member has served two consecutive terms and is a county commissioner on June 30,
24 2014, that person may be reappointed.

25 G.S. 108A-6: "All appointments made to fill vacancies" ... shall be for the remainder of the former member's term of office
26 and shall not constitute a term for the purposes of G.S. 108A-4."

27 Commissioner Pugh moved to reappoint Benjamin Simmons, III to serve on the Hyde County DSS
28 Board. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
29 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

30 **Local Funding for DJJDP Programs for FY2014-15**

31 Nancy Hodges, NCDJJD Area Consultant, presented the DJJDP County Funding Plan for Hyde
32 County for FY2014-2015. DJJDP is funding \$49,898 to support two programs in FY 2014-2015
33 (Hyde County Schools – Hyde Counseling Prevention and Intervention & Hyde County Cooperative
34 Extension – Hyde Youth Services Interpersonal Skills and Restitution), which requires a local cash
35 match in the amount of \$4,990 for a total of \$54,888. This is the same amount of local funding
36 approved by the Hyde County Board of Commissioners for FY 2013-2014.

37 Commissioner Fletcher moved to approve a local cash match of \$4,990 for DJJDP Programs for
38 FY2014-2015. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes –
39 Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

40 **185 Landing Road Draft Plan Presentation**

41 Marshall Gill, Engineer, LDI, and Scott Lageux, Principal, LDI of LandDesign, Inc. presented Swan
42 Quarter Pre-Development and Vision Plan for the redevelopment of the property located at 185
43 Landing Road. The property is a +/- 0.5 acre site on the working waterfront of Swan Quarter, NC.
44 Project goals are: 1) to provide amenity and utility for commercial fishing and other business of Swan
45 Quarter, 2) provide amenity for visitors and residents, 3) illustrate the rich history of the site, 4) be a
46 catalyst for future economic development and 5) create a spark of sustainable vitality for the
47 community of Swan Quarter.

1 Economic Developer Kris Noble reported on March 25th public input meetings were conducted with
2 adjacent property owners, commercial fishermen and interested citizens. Ms. Noble noted WAMI's
3 participation in the sale of the property and stated application for funding will be sent to the North
4 Carolina's Waterfront Access and Marine Industry (WAMI) Grant Fund to continue the project.

5 **Ocracoke National Scenic Byway Committee – Request For Match Share**

6 Melinda Sutton of The Outer Banks National Scenic Byway Advisory Committee requested match
7 share of \$12, 570.00 for the previously awarded "Wayshoring" and "Visitor Orientation Grants" from
8 The Ocracoke Occupancy Tax Board.

9 Commissioner Fletcher moved to approve payment of \$12,570.00 grant match funds to the Outer
10 Banks National Scenic Byway Advisory Committee if upon examination of the September 4, 2012
11 Board of Commissioners Meeting Minutes it is determined the grant match was approved.
12 Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,
13 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

14 **Summer Schedule 2014**

15 Tammy Blake, Human Resources Director, reported county employees are inquiring whether or not
16 they will be working a "summer schedule" as they have done for the past three or four years.
17 Managers and employees elect to work four ten hour days (4 x 4) or four nine hour days plus ½ day
18 (4 x 9 + 4).

19 Commissioner Fletcher moved to approve a summer work schedule to run from May 26, 2014 –
20 Memorial Day to September 1, 2014 – Labor Day as long as all county offices are open to the public
21 five days a week/ forty hours per week with the option for the county manager to end the schedule if it
22 does not work. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes –
23 Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

24 **Hyde County EMS – Colleton Software Agreement For Medical Billing Services**

25 Justin Gibbs, Hyde County Emergency Medical Services Director requests renewal of the Colleton
26 Software Agreement for EMS Billing.

27 Commissioner Pugh moved to allow the County Manager to execute the Hyde County EMS – Colleton
28 Software Agreement for Medical Billing Services. Mr. Swindell seconded the motion. The motion
29 passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None;
30 Absent or not voting – None.

31 **Hyde County Building Inspection Permit Fee Schedule**

32 Jane Hodges, Permits Technician, presented a new building inspection permit fee schedule. After
33 discussion with the County Manager it was decided to increase several fees on the schedule so that the
34 county would be competitive with surrounding areas.

35 Commissioner Pugh moved to approve the new Hyde County Building Inspection Permit Fee
36 Schedule. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh,
37 Tunnell, Simmons and Swindell; Nays – Fletcher; Absent or not voting – None.

38 **Clerk's Note: A copy of "Hyde County Building Inspection Permit Fee Schedule" is attached herewith as Exhibit D**
39 **and incorporated herein by reference.**

40 **West Quarter/Swan Quarter Watershed Assessment**

41 Manager Rich reported on October 7, 2013 the Commissioners held a public meeting concerning the
42 current assessment rates on West Quarter and Swan Quarter Watershed. After the public comment
43 period during the business session of the Board of Commissioners meeting the Commissioners voted to
44 increase the West Quarter Assessment to \$0.35 per \$100.00 per tax value and raise Swan Quarter
45 Assessment from \$0.06 to \$0.10 per \$100.00 tax value.

1 At the November 4, 2014 meeting, the Board of Commissioners rescinded their action concerning the
2 West Quarter Assessment and requested that the Swan Quarter Steering Committee base the
3 assessment rate on a per acre basis and on a tier system as it was originally set up.

4 On April 7, 2014 the recommendation from the Swan Quarter Watershed Steering Committee was to
5 combine Tier 1 and 2 in the Assessment Area and increase the rate to \$7.00 per acre and in Tier 3 to a
6 rate of \$3.00 per acre. The Board made a motion to accept the recommendation as presented and it
7 was seconded and the motion carried.

8 Due to the fact that the original recommendation included rate increases on both West Quarter and
9 Swan Quarter Watershed assessments and the Board rescinded their original motion. The Swan
10 Quarter Steering Committee requested the Board of Commissioners make a motion to increase Swan
11 Quarter Watershed Assessment from \$0.06 per \$100 tax value to \$0.10 per \$100 tax value as originally
12 proposed in October.

13 Commissioner Tunnell moved to increase Swan Quarter Watershed Assessment from \$0.06 per \$100
14 tax value to \$0.10 per \$100 tax value as originally proposed in October. Mr. Pugh seconded the
15 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and
16 Swindell; Nays – None; Absent or not voting – None.

17 **Ocracoke Occupancy Tax Board Annual Appropriations**

18 Manager Rich reported the Ocracoke Occupancy Tax Board received twelve (12) requests for funding
19 totaling \$593,051 and recommends appropriating a total of \$440,640.

20 Commissioner Fletcher moved to approve funding \$440,640.00 for the ten (10) recommended
21 appropriations for FY2014-2015. Mr. Swindell seconded the motion. The motion passed on the
22 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not
23 voting – None.

24 Commissioner Simmons moved to direct the Occupancy Tax Board to meet again and to give the
25 Ocracoke Health Center an opportunity to appeal the recommendation to not fund the Center and to re-
26 present its request for funding. Mr. Fletcher seconded the motion. The motion passed on the
27 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not
28 voting – None.

Recommendations by Group			
Group	Requested	Recommended	Difference
Ocracoke Community Center	\$60,611.00	\$46,250	\$14,361.00
Ocracoke Health Center	\$89,500.00	\$0.00	\$89,500.00
Hyde County Emergency Services Department	\$180,000.00	\$180,000.00	\$0.00
Ocracoke Child Care	\$23,550.00	\$0.00	\$23,550.00
Ocracoke Fire Protection Association	\$95,000.00	\$80,000.00	\$15,000.00
Ocracoke Civic & Business Association	\$63,000.00	\$62,800.00	\$200.00
Ocracoke Boy Scout Troop 290	\$5,000.00	\$5,000.00	\$0.00
Ocracoke Youth Center	\$48,000.00	\$48,000.00	\$0.00
Ocracoke Preservation Society	\$12,000.00	\$10,000.00	\$2,000.00
Ocracoke Alive	\$4,500.00	\$4,500.00	\$0.00
Friends of the Library	\$1,590.00	\$1,590.00	\$0.00
Greater Hyde County Chamber of Commerce	\$10,000.00	\$2,500.00	\$7,500.00
	\$593,051.00	\$440,640.00	\$152,411.00

29

30 **Ocracoke Occupancy Tax Board Special Appropriations**

31 Manager Rich reported that Ocracoke Occupancy Tax Board, requests funding approval by the Board
32 of two special (one time) appropriations: 1) Ocracoke Youth Center (Recreation Ball Field)
33 \$78,687.00; and, 2) two day (Summer Life Guard Use) \$10,000.00.

1 *NPS has indicated that at this time they will only fund 5 days per week as to Life Guard Coverage.

2 At its March 10, 2014 regular meeting the Hyde County Board of Commissioners chose not to vote on
3 the \$10,000 appropriation for Life Guard Coverage.

4 Commissioner Fletcher moved to approve a one-time appropriation of \$78,687.00 for the Ocracoke
5 Youth Center (Recreation Ball Field). Mr. Tunnell seconded the motion. The motion passed on the
6 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not
7 voting – None.

8 After further discussion Commissioner Swindell moved to approve a one-time appropriation of
9 \$10,000.00 for the two day (Summer Life Guard Use). Mr. Simmons seconded the motion. The
10 motion passed on the following vote: Ayes – Tunnell, Simmons and Swindell; Nays – Fletcher and
11 Pugh; Absent or not voting – None.

12 County Land Sales

13 Manager Rich presented maps of county owned property classified as surplus at the April 7 Board of
14 Commissioners meeting. These properties are: Map ID # J10-8, #J11D-32, #J11D-101A, #J11D-235
15 and # S2C-68.

16 Commissioner Fletcher moved to allow the County Manager to declare the properties surplus and to
17 offer Property Map ID #J11D-32, #J11D-235 and # S2C-68 for private sale according to NC General
18 Statutes. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
19 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

20 Commissioner Fletcher moved to retain Map ID # J10-8 and #J11D-101A for County use. Mr. Pugh
21 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,
22 Simmons and Swindell; Nays – None; Absent or not voting – None.

23 Interim Department of Social Services (DSS) Director

24 Manager Rich requested Board approval to extend the Interim DSS Manager position filled by
25 Suzanne Johnson through July, 2014 at the same salary increase per month.

26 Commissioner Fletcher moved to extend the Interim DSS Manager position through July 2014 at the
27 same salary increase per month. Mr. Simmons seconded the motion. The motion passed on the
28 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not
29 voting – None.

30 ABC Board Financial Report

31 Meredith Nicholson, Chairman, Hyde County ABC Board, presented monthly update. She reported
32 unemployment benefits have been paid, no penalties have been paid to date and sales were up in April
33 but down \$5,000.00 from last year.

34 Consideration Of Slot Machines On Ferries

35 Commissioner Fletcher recommends placing slot machines on North Carolina ferries in Hyde, Dare
36 and Carteret counties. Mr. Fletcher stated this would give the three counties 12 months of business
37 income not just summer tourist income.

38 Commissioner Swindell questions exposure to language not appropriate for children on these ferries.

39 Commissioner Simmons also voiced his opposition to slot machines on the ferries.

40 No board action required.

41 OZAB Bond Payment

42 Corrinne Gibbs, Finance Officer presented "Application – Public School Building Capital Fund North
43 Carolina Education Lottery.

- 1 Commissioner Simmons moved to request release of lottery proceeds in the amount of \$55,965.00
 2 from the Public School Building Capital Fund (Lottery Distribution) for Qualified Zone Academy
 3 Bonds (QZAB) Bond payment. Mr. Fletcher seconded the motion. The motion passed on the
 4 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not
 5 voting – None.

6 **Budget Revisions**

(FO Use) BR#	Department	Account #	Line Item Account Name/ Explanation	Debit	Credit
Health BR29-14	Food & Lodging	10-5760.1400	Travel	\$ 250.00	
	***	10-5760.3100	Gas, Oil and Tires	\$ 250.00	
	***	10-5760-3300	Departmental Supplies	\$ 869.00	
	***	10-5760.7400	Equipment	\$ 1,200.00	
	Revenue	10-3480.0026	Food & Lodging – State		\$ 2,569.00
	Performance-Based Distribution (2 nd distribution for FY2013-2014) of Food and Lodging Funds from the Division of Environmental Health for achieving 90% compliance rate with mandated inspections of food and lodging establishments. These additional funds will be used to replace a desktop computer, purchase a plat drawing program and cover necessary travel. While this revision does increase the budget for Food and Lodging there will be no expense locally to Hyde County.			\$2,569.00	\$ 2,569.00
Health BR30-14	Bioterrorism/PHP&R	10-6200.1100	Telephone	\$ 400.00	
	***	10-6200.1400	Travel	\$ 300.00	
	General Health	10-5900.1100	Telephone		\$ 400.00
	***	10-5900.1101	Cell Phone		\$ 300.00
	Transferring funds from Telephone and Cell Phone lines in General Health Program into Telephone and Travel lines in PHP&R to ensure there are sufficient funds through the end of the current fiscal year. While this revision does increase the budget for PH&R, it does not increase the General Fund for the County of Hyde.			\$ 700.00	\$ 700.00
Health BR31-14	Child Health	10-5960.1200	Postage	\$ 100.00	
	***	10-5960.1400	Travel	\$ 150.00	
	***	10-5960.2600	Advertising		\$ 250.00
	Transferring funds from Advertising line into Postage and Travel lines in Child Health to ensure there are sufficient funds through the end of the current fiscal year. This revision does not increase the budget for the Child Health program.			\$ 250.00	\$ 250.00
				\$ 250.00	\$ 250.00
Health BR32-14	Family Planning	10-5950.1200	Postage	\$ 200.00	
	***	10-5950.4507	Contract Pharmacy	\$ 250.00	
	***	10-5950.4600	Medical Supplies	\$2,100.00	
	***	10-5950.2600	Advertising		\$ 500.00
	***	10-5950.4501	Contract Nurse Practitioner		\$ 500.00
	***	10-5950.4502	Contract Ocracoke Health Center		\$ 1,200.00
	***	10-5950.4506	Contract Lab		\$ 100.00
	***	10-5950.7400	Equipment		\$ 250.00
	Transferring funds within Family Planning to ensure there are sufficient funds through the end of the current fiscal year. This revision does not increase the budget for the Family Planning program.			\$2550.00	\$ 2,550.00
				\$ 100.00	
Health BR33-14	Healthy Communities	10-5830.1200	Postage	\$ 100.00	
	***	10-5830.4503	Ocracoke Health Fair		\$ 100.00
	Transferring funds from Ocracoke Health Fair line into Postage line to ensure there is sufficient funds in that line to get us through the end of the current fiscal year. This revision does not increase the budget for the Healthy Communities program.			\$ 100.00	\$ 100.00
Soil & Water	West Quarter	71-3990.0000	West Quarter Fund Balance Appropriated		\$ 7,000.00
	***	71-6932.0045	West Quarter Services and Maintenance	\$7,000.00	
	Monies appropriated from West Quarter Fund Balance to cover cost of flood gates. Does increase West Quarter budget.			\$7,000.00	\$ 7,000.00
Soil & Water	S&W	10-6060.3200	Supplies	\$1,282.18	
	Human Resources	10-4500.9800	Education/Training		\$ 500.00
	***	10-4500.3200	Department Expense Forms		\$ 500.00
	***	10-4500.2600	Advertising		\$ 282.18
	Monies transferred to cover expense. Does not increase budget.			\$1,282.18	\$ 1,282.18

Senior Center	Senior Center	55-6600.5400	Insurance		\$ 1,000.00
	***	55-6600.3300	Activity Supplies		\$ 500.00
	***	55-6600.1300	Utilities		\$ 500.00
	***	55-6600.3200	Center Supplies	\$1,200.00	
	***	55-6600.1500	Repairs	\$ 800.00	
	<i>Monies transferred to cover expense. Does not increase the budget.</i>			\$2,000.00	\$ 2,000.00
Senior Center	Senior Center	55-3460.0004	Fund Raisers		\$ 1,750.00
	***	55-6600.0700	Retirement	\$ 600.00	
	***	55-6600.3200	Center Supplies	\$1,150.00	
	<i>Additional monies received. Does increase Senior Center budget.</i>			\$1,750.00	\$ 1,750.00
Social Services	DSS	10-6140.0051	LIEAP	\$1,779.00	
	***	10-3470.0001	Social Services Administration		\$ 1,779.00
	<i>Additional monies received. Does increase the budget.</i>			\$1,779.00	\$ 1,779.00
Finance	Various Lines	10-4100.1900	Employee Appreciation Dinner	\$ 200.00	
	***	10-4200.1100	Admin. Cell Phone	\$1,750.00	
	***	10-4200.5300	Admin. Dues and Subscriptions	\$3,000.00	
	***	10-4200.5441	Admin. Contract Services	\$5,000.00	
	***	10-4200.7420	Admin. Equipment Lease Payment	\$5,000.00	
	***	10-4700.4501	Legal-Delinquent Tax Collections	\$ 500.00	
	***	10-4900.1100	Planner Phone	\$ 200.00	
	***	10-5900.7502	Planner Printing and Promotion	\$1,500.00	
	***	10-5100.1101	Sheriff Cell Phone	\$1,500.00	
	***	10-5100.5400	Sheriff Insurance	\$9,800.00	
	***	10-5100.7425	Sheriff Capital Outlay	\$8,000.00	
	***	10-5200.0200	Overtime Jailer	\$ 300.00	
	***	10-5200.4701	Inmate Safekeeping	\$5,000.00	
	***	10-5400.4501	Contract-Fire Inspections	\$4,000.00	
	***	10-5400.7400	Inspections Equipment	\$ 500.00	
	***	10-4200.0601	Ret. Medical Insurance Expense		\$ 1,550.00
	***	10-4600.3300	Tax Department Supplies		\$ 3,000.00
	***	10-4600.4500	Tax Contract New Pickups		\$ 1,000.00
	***	10-4600.7501	Tax Computer Support		\$ 5,000.00
	***	10-4700.4500	General Legal Service		\$10,000.00
	***	10-4800.7400	Register of Deeds Equipment		\$ 3,000.00
	***	10-5100.0220	Sheriff Overtime		\$ 8,000.00
	***	10-5310.9700	Forestry Fire Program		\$14,700.00
	<i>Fiscal Year End Entries. Does not increase the budget.</i>			\$46,250.00	\$46,250.00

2

3 Commissioner Pugh moved to approve the twelve (12) budget transfers as presented. Mr. Tunnell
4 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,
5 Simmons and Swindell; Nays – None; Absent or not voting – None.

6 Management Reports:

7 Chairman Swindell – reminded citizens to vote on May 6.

8 Commissioner Pugh – attended the Albemarle Commission meeting in Columbia, the Workforce
9 Development Board meeting where it was announced that a member is needed from the business
10 community, The Hyde County Children's Health Fair where he was guest speaker; met the new ferry
11 director Mr. Ed Goodwin; participated in a conference call with NPS Superintendent Mr. Barclay
12 Trimble; scheduled the commissioners to tour the Public Safety Center on May 19 at 5:00pm; and,
13 thanked department heads for their monthly reports.

14 Commissioner Fletcher – no report.

1 Commissioner Simmons – no report.

2 Commissioner Tunnell – attended the West Quarter & Swan Quarter Watershed Steering Committee
3 meeting where Tony Carawan was appointed Chairman and Josh Gibbs was appointed Secretary;
4 reported he is concerned about the Ocracoke Medical Center and rising EMS costs associated with the
5 possibility of losing Pungo District Hospital; and, complimented Kerry Campbell for trimming the
6 shrubs at the Health Department.

7 Manager Rich – reported that he attended the Ferry Division meeting and met with Director Ed
8 Goodwin, Terry Gray and Jed Dixon. Since this meeting it was announced that a webcam went live
9 today at the south end ferry dock, priority passes guidelines have been improved, digital signage will
10 be placed on Ocracoke and on the half hour will begin in May; and, attended a Pungo District Hospital
11 meeting in Greenville along with EM Director Justin Gibbs where engaging community partners to
12 reduce admissions was discussed. Manager Rich also presented his April Calendar.

13 Public Comments:

14 Chairman Swindell called for comments from the public.

15 Odessa Jarvis, Swan Quarter – reported the surplus lot on Highway 264 is the former location of the
16 County Home and stated internet billing and payments encourages the close of post offices.

17 Amy Johnson, Ocracoke Child Care Board – asked Manager Rich to continue to assist with rectifying
18 the problem with payments to the Center.

19 Cheryl Ballance, CEO, Ocracoke Health Center – asked that Occupancy Tax Board requests be
20 formalized with use of a scoring process with guidelines.

21 Susan Pentz, Ocracoke Health Center Board member – reported The Ocracoke Health Center has
22 joined with Engelhard Medical Clinic seeking the best medical services possible with federal funding
23 that is available; reported Dr. Erin Baker's new schedule (M-F 8am-5pm) is based on federal
24 guidelines; suggested EMS and the clinics work together to strengthen healthcare in Hyde County;
25 and, thanked Commissioners Fletcher and Tunnell for allowing the Health Clinic to meet with the
26 Ocracoke Occupancy Tax Board to appeal their funding decision for the clinic.

27 There being no further comments from the public, Chairman Swindell continued the meeting.

28 Closed Session (none)

29 Adjourn

30 Commissioner Fletcher moved to adjourn the meeting. Mr. Pugh seconded the motion. The motion
31 passed on the following vote: Ayes – Fletcher, Pugh, Simmons, Swindell and Tunnell; Nays – None;
32 Absent or not voting – None.

33 The meeting adjourned at 9:23p.m.

34
35 Respectfully submitted:

36
37 Minutes approved on the 2nd day of June, 2014.

38
39
40 _____
41 Lois Stotesberry, CMC, NCCCC
Clerk, Hyde County Board of Commissioners

Barry Swindell
Chair, Hyde County Board of Commissioners

42 Attachments:

- 43 Exhibit A: "Hyde County Government Center Water Penetration Remediation Project – Project Ordinance 2014-05-05"
44 Exhibit B: "Resolution of Respect for Honorable Martin Luther Nesbitt, Jr."
45 Exhibit C: "Resolution In Support of Recognition of WWII Coastwise Merchant Mariners"
46 Exhibit D: "Hyde County Building Inspections Permit Fee Schedule"

1 Special Meeting Minutes - Budget Workshop

2 Board of County Commissioners of Hyde County

3
4 Monday, May 19, 2014

5 Following the commissioner's tour of the Hyde County Public Safety Center (PSC) at 5:00pm, Chairman Barry
6 Swindell called the Special Meeting of the Hyde County Board of Commissioners to order at 6:05pm on
7 Monday, May 19, 2014, in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School
8 Commons Room using electronic conferencing equipment.

9 The following members were present on the mainland: Commissioners Earl Pugh, Jr., Dick Tunnell, Benjamin
10 Simmons, III and Barry Swindell; County Manager Bill Rich; Clerk to the Board Lois Stotesberry; and,
11 members of the public.
12

13 The following members were present on Ocracoke: Commissioner John Fletcher; Public Information Officer
14 Sarah Johnson.

15 Following opening prayer by Commissioner Tunnell and pledge of allegiance the meeting was called to order.

16 Agenda:

17 Chairman Swindell asked for any changes to the May 19, 2014 meeting agenda.

18 Chairman Swindell moved to approve the May 19, 2014, Budget Workshop Meeting Agenda as presented by the
19 Clerk with addition of Items of Consideration: 2) discussion about the Public Safety Center. Mr. Tunnell
20 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and
21 Swindell; Nays – None; Absent or not voting – None.

22 Public Comments:

23 Hearing no comments from the public, Chairman Swindell continued the meeting.

24 Hyde County FY2014-2015 Budget Discussion:

25 Expenditures

26 Commissioner Fletcher asked what the employee appreciation funds are used for.

27 **10.4100.1900 – Governing Board – Employee Appreciation - \$1,000.00**

28 Manager Rich explained these funds are appropriated for the annual employee appreciation dinner (usually in
29 December). Employees are recognized for years of service with certificates and pins during this event.

30 **10.4200.0200 – Administration – Salaries - \$125,660.00**

31 **.1400 – Travel - \$25,000.00**

32 **.5300 – Dues & Subscriptions - \$17,500.00**

33 **.5438 – Drug Testing Fees - \$5,000.00**

34 Manager Rich reported the administrative department salaries line represents his contracted annual salary with
35 the County and the administrative assistant/clerk's salary plus a 3% increase. The travel line includes an
36 increase of \$5,000 to cover anticipated increases and continuing education. Dues & Subscriptions pay for
37 membership fees to organizations such as the NCACC, NC20, etc. Drug testing is done on all safety sensitive
38 positions (EMT, Paramedic, Nurses, Sheriff's Deputies and those having a CDL Driver's License) during pre-
39 employment screening, quarterly and when an accident occurs.

40 **10.4300.0300 – Elections – Fees To Local Officials - \$12,000.00**

41 **.2020 – Salary Part-time - \$26,755.00**

42 Manager Rich reported both line items are used to pay the salaries of the Elections Director/Veteran Services
43 Officer and her Assistant. Both positions are part-time.

44 **10.4400.9800 – Finance – Education & Training - \$4,000.00**

45 Finance Officer Corrinne Gibbs reported she is attending finance classes at UNC-SOG.

46 **10.4600.9800 – Tax – Training - \$1,000.00**

1 Tax Administrator Linda Basnight reported these funds are used to pay for annual tax school that she and Sue
2 Gurganus, Deputy Tax Administrator attend.

3 10.4800.1400 – Planner – Travel - \$10,000.00
4 10.4950.4504 – Various Grants – Various Grant Matches - \$30,000.00

5 Planning Director Kris Noble reported the travel funds are used by herself and Assistant to the Planning
6 Director Averil Simmons in the administration of various grants and projects within Hyde County. Funds are
7 offset to cover various grant match requirements.

8 10.5000.0200 – Public Building Maintenance – Salaries - \$91,064.00
9 .4500 – Contract Services - \$40,256.00

10 Commissioner Swindell asked what salaries were paid from this department.

11 Utilities Director Clint Berry reported this salaries line covers 33% of his salary and Maintenance Supervisor
12 Kerry Campbell's salary. Hyde County has a contract with Williams Fire Sprinklers & Security, Fire Fighter
13 Products, Schindler Elevator Co., HVAC Maintenance, mowing and annual floor and carpet maintenance at the
14 Government Center, Public Safety Center and Health Departments.

15 10.5100.0045 – Sheriff – Special Service Funds - \$6,000.00
16 .0220 – Overtime Law Officers - \$40,000.00
17 .1500 – K-9 Maintenance - \$1,500.00
18 .7425 – Misc. Equipment/Capital Outlay - \$25,000.00
19 10.5110.0000 – ABC Rehab – Alcohol Rehabilitation - \$1,800.00
20 10.5150.3300 – Court Facilities – Operating Expense - \$10,000.00
21 10.5200.0200 – Jail – Salaries Jailers - \$42,938.00

22 Sheriff David Mason reported special service funds are used for drug intervention, etc. The Sheriff's
23 Department usually does not use all of the over-time funds. The Sheriff's Department has two drug dogs and
24 the funds are used to maintain them. One of the dogs will be retired soon. Miscellaneous equipment/capital
25 outlay funds will purchase one new vehicle for the Sheriff's Department this fiscal year. The state of North
26 Carolina funds the alcohol rehabilitation program and court facilities expenses. Sheriff Mason stated Jailer
27 Barbara Deese's salary and inmate transport expenses come from this account. Although no inmates are being
28 housed in the Hyde County Jail at this time, arrest records must be maintained and sent to the State.

29 10.5310.0000 – Forestry – County Portion 35% - \$64,420.00

30 Commissioner Fletcher asked why the requested amount approved is less than the \$73,132.00 budgeted last
31 year and how the 35% county portion of the forestry fire program is determined. Manager Rich will research
32 this topic and report his findings to the Board.

33 10.5750.1500 – Solid Waste – Site Improvements - \$5,000.00
34 .1501 – Site Improvements - \$6,000.00

35 Utilities Director Clint Berry stated Ocracoke receives \$6,000 and the mainland \$5,000 for the solid waste site
36 improvements.

37 10.5920.0201 – EMS Housing Allowance - \$48,000.00
38 .0220 – Hyde County Emergency Medical Service (EMS) – Overtime - \$113,836.00
39 .4500 – Contract Service - \$40,000.00
40 .4508 – First Responder Program - \$20,000.00
41 .7401 – Lease for Equipment - \$51,000.00

42 Emergency Management Director Justin Gibbs explained that all of the EMT's get 24-hours of over-time
43 per month based on current scheduling. A new shift will be added to the Ocracoke schedule with funds from
44 the Ocracoke Occupancy Tax Board. Situational over-time will be reduced.

45 Commissioner Swindell asked how many EMT's does Hyde County employ.

46 Emergency Management Director Justin Gibbs reported the County employs twelve (12) on the mainland
47 eight (8) EMT's on Ocracoke (will have twelve (12) soon). Mr. Gibbs explained that First Responder funds are
48 distributed amongst the Volunteer Fire Departments who respond to EMS calls. Lease agreement for
49 Automated External Defibrillators (AED's) cost \$2,000 to \$3,000 per month. Monitors are used on every call.
50 Scheduling software \$750.00 per year. Our EMT's respond to approximately 800-900 calls a year, 500-600 on
51 the mainland and 200-300 on Ocracoke.

52 10.5760.0200 – Food & Lodging – Salaries - \$29,359.00
53

54 Health Director Wesley Smith reported these funds are used by Hugh Watson, Environmental Health
55 Coordinator and Ronni Collier, Environmental Health Intern, for conducting required inspections.
56

- 1 **10.5770.0000 – Community Transformation Project – Total - \$4,500.00**
- 2 **Health Director Wesley Smith** reported this Project is grant funded and will end in September.
- 3 **10.5780.4500 – Hyde County Transit – Contract - \$40,000.00**
- 4 **Manager Rich** reported Hyde Transit will increase access to projects in the county.
- 5 **10.5900.0300 – Health – Fees to Local Officials - \$ 2,200.00**
- 6 **.4514 – Contract Personnel Consultant - \$1,500.00**
- 7 **.4516 – Contract Offsite Med Rec Storage - \$750.00**
- 8 **Health Director Wesley Smith** reported the Chairman (\$100.00) and members (\$50.00) of the Health Board
- 9 receive a stipend for meetings attended. Personnel Consultant Sylvia Johnson is retired from the NC Personnel
- 10 Department and now assists Hyde County Health and Home Health with personnel matters. Medical Records
- 11 are being stored offsite in compliance with Health Information Privacy Protection Act (HIPPA) requirements.
- 12 **Commissioner Simmons** asked if grants cover 100% of funding.
- 13 **Manager Rich** reported no, local grant matches by the County are needed in some instances.
- 14 **10.5962.0000 – Health – Breast & Cervical Cancer - \$11,217.21**
- 15 **Health Director Wesley Smith** reported the Health Department receives \$225.00 per patient from the Division
- 16 of Public Health to assist low income patients to receive breast and cervical cancer screenings. In 2015 the
- 17 Health Department's target for this program is 45 patients. Mr. Smith reported Health Department staff will
- 18 find funding to make sure women get screenings and help them get into rehab if necessary. He also reported the
- 19 Health Department received a \$5,000.00 grant from Vidant Beaufort Hospital.
- 20 **Chairman Swindell** excused Mr. Smith to travel to Durham.
- 21 **10.5200.4701 – Jail – Inmate Safekeeping - \$70,000.00**
- 22 **Commissioner Simmons** asked about inmate safekeeping.
- 23 **Sheriff David Mason** reported this funding is for housing inmates outside of Hyde County and for medical
- 24 supplies if they go to the hospital.
- 25 **Chairman Swindell** asked how many positions are not filled in the Sheriff's Department.
- 26 **Human Resources Director Tammy Blake** reported two (2) deputies in the Sheriff's Department, one (1)
- 27 full-time Co-operative Extension position and one (1) full-time and two (2) part-time positions in the DSS.
- 28 **10.5990.000 – Health – Animal Control - \$14,881.95**
- 29 **Commissioner Pugh** asked if Animal Control would be the same as last year.
- 30 **Manager Rich** reported Tyrell County will enter into a mutual aid agreement with Hyde County Animal
- 31 Control this year. The Board of Commissioners will pursue regionalization with Tyrell and Washington
- 32 Counties (consolidation).
- 33 **10.6090.0000 – DSS – Day Care - \$282,953.00**
- 34 **Commissioner Pugh** asked if the DSS Day Care Program is 100% grant funded.
- 35 **DSS Director Gloria Spencer** reported the Day Care Program requested \$647,000.00 in local funding this
- 36 year, which is up \$30,000.00 from last year.
- 37 **10.6810.0920 – Education – Total Expense - \$1,830,770.08**
- 38 **Chairman Swindell and Commissioner Simmons** asked about school funding and the continuation of
- 39 technical classes.
- 40 **Manager Rich** reported the Board of Education will receive \$1,324,000.00 less a portion of their requested
- 41 legal fees (same as 2010-11 and 2011-12).
- 42 **10.6081.7401 – Water/Sewer System – Capital Improvements - \$216,216.00**
- 43 **Chairman Swindell** asked about new water meters in the county.
- 44 **Utilities Director Clint Berry** – reported no county tax dollars will be used for the installation of new water
- 45 meters in Hyde County and plans to begin installing city water on the 49 roads that use well water. He reported a
- 46 \$1.2 million Enterprise Fund Balance.
- 47 **Chairman Swindell** excused Co-Operative Extension Director Natalie Wayne to travel to Raleigh.

1 **Revenue**

- 2 **10.3602.0000 – Sales & Services – EMS Bills By Collection Service – Mainland - \$350,000.00**
3 **10.3603.0000 – Sales & Services – EMS Bills By Collection Service – Ocracoke - \$180,000.00**
4 **10.3640.0002 – Sales & Services – Airport Lease**

5 **Commissioner Tunnell** asked about EMS revenue and collections.

6 **Emergency Management Director Justin Gibbs** reported projected revenue of \$350,000.00 from mainland
7 EMS billing collections, \$180,000.00 from the Ocracoke Occupancy Tax Board for EMS services provided on
8 the Island, and \$90,000.00 for salaries collected in additional fees.

9 **Commissioner Fletcher** asked why EMS collections are low. He suggested EMS staff turn in patient
10 information to Colleton Medical Billing Company in a timely manner.

11 **Emergency Management Director Justin Gibbs** stated the EMT's are required to collect and report the
12 patient information to Colleton for each EMS transport. He reported the new EMS trip reporting equipment and
13 the recently approved fees schedule should increase collection percentages for EMS.

14 **Airport Manager Jane Hodges** reported the Hyde County Airport is funded by the State and Hyde County
15 pays a 10% local grant match.

16 **Budget Discussion Conclusion**

17 **Chairman Swindell** stated Public Hearing on the FY2014-2015 Budget is set for Monday, June 2, 2014 @
18 6:00pm. or as soon thereafter as possible. He asked if anyone had questions before the proposed budget is
19 presented to the Board for adoption.

20 **Sheriff David Mason** asked the Board to reconsider his second vehicle purchase.

21 **Finance Officer Corrinne Gibbs** reported \$1,500.00 returned from Jane Hodge's travel line and \$12,000 from
22 E-9-1-1 will be put in the general fund. She reported some of the \$478,000.00 appropriated funds last year may
23 be used.

24 **Commissioner Fletcher** asked if these funds are used will the general fund drop from \$4.5 to \$4 million.

25 **Manager Rich** reported yes but the County has not yet received the \$700,000.00 due from FEMA.

26 **Commissioner Fletcher** recommends Sheriff Mason use his low mileage cars on the mainland and his high
27 mileage cars on Ocracoke because they do not drive as many miles on the Island as on the mainland.

28 **Commissioner Simmons** recommends citizens pay to install city water on their road if they want to be first on
29 the list of county (49) roads to get city water.

30 **Public Safety Center Tour**

31 **Sheriff David Mason** reported on temperature conditions in the mobile dispatch unit and employees who have
32 allergic reactions when in the Public Safety Center (PSC) dispatch room.

33 **Chairman Swindell** moved to direct Utilities Director Clint Berry to: 1) have the PSC building thoroughly and
34 professionally cleaned now and to hire a part-time employee to continue maintenance of the building, 2) have
35 repairs on the outside of the building to include the roof completed, and 3) replace damaged ceiling tiles in the
36 building. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,
37 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

38 **Manager Rich** reported bid for the PSC building room repair will be let the end of June.

39 **Closed Session (none)**

40 **Adjourn**

41 **Commissioner Pugh** moved to adjourn the meeting at 8:00p.m. Mr. Simmons seconded the motion. The motion
42 passed on the following vote: Ayes – Fletcher, Pugh, Simmons, Swindell and Tunnell; Nays – None; Absent or
43 not voting – None.

44 Respectfully submitted:

45
46 Minutes approved on the 2nd day of June, 2014.

47
48
49 Lois Stotesberry, CMC, NCCCC
50 Clerk, Hyde County Board of Commissioners
51 Attachments: (none)

Barry Swindell
Chair, Hyde County Board of Commissioners

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 2, 2014
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: PUBLIC HEARING

SUMMARY: Attached please find a copy of the notice to conduct Public Hearing to receive citizen's questions and comments with regards to the FY2014-2015 Hyde County Budget.

RECOMMEND: Conduct Public Hearing.

Motion Made By: ☐ Barry Swindell
(Open) ☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Carl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Carl Pugh, Jr.

Votes: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Carl Pugh, Jr.

Motion Made By: ☐ Barry Swindell
(Close) ☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Carl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher

Votes: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher

Board of Commissioners

Barry Swindell, Chair
Earl Pugh, Jr., Vice-chair
Ben Simmons
John Fletcher
Dick Tunnell

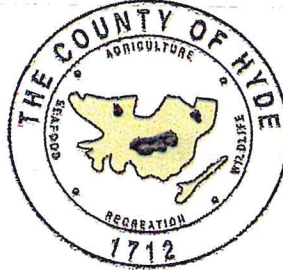
COUNTY OF HYDE

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Statesberry, CMC, NCCCC
Clerk to the Board of Commissioners



May 19, 2014

PUBLIC HEARING

Hyde County Board of Commissioners

FY2014-2015 Hyde County Budget

The Hyde County Board of Commissioners will conduct public hearing on the Fiscal Year 2014-2015 Hyde County Budget on Monday, June 2, 2012, beginning at 6:00 p.m., in the Hyde County Government Center, Multi-Use Room, Swan Quarter and Ocracoke School Commons Area utilizing electronic conferencing equipment.

The purpose of this Public Hearing is to receive citizen questions and/or comments on the proposed Hyde County FY2014-2015 Budget.

Lois Statesberry, CMC, NCCCC
Clerk to the Board of Commissioners

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**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 2, 2014
Presenter: County Manager Bill Rich
Attachment: No

ITEM TITLE: EMPLOYEE OF THE MONTH

SUMMARY: Manager Bill Rich will announce the Employee of the Month.
The employee will spin the "Wheel of Thanks."

RECOMMEND: Congratulations.

Motion Made By: ☐ Barry Swindell
☐ Dick Cunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Cunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Votes: ☐ Barry Swindell
☐ Dick Cunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 2, 2014
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 2, 2014
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: HYDE COUNTY FY2014-2015 BUDGET ORDINANCE

SUMMARY: After conducting public hearing and receiving citizen's questions and comments on the budget, County Manager Rich at this time presents the Hyde County FY2014-2015 Budget Ordinance for Board adoption.

RECOMMEND: Adopt.

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Ordinance No. 2014-06-02

AN ORDINANCE OF THE BOARD OF COUNTY
COMMISSIONERS OF HYDE COUNTY, NORTH CAROLINA,
RELATING TO THE FY2014-2015 BUDGET

Be It Ordained By the Board of Commissioners of Hyde County, North Carolina:

ARTICLE I. BUDGET RESOLUTION

This Ordinance hereby incorporates by reference in its entirety Resolution titled "A Resolution of the Board of Commissioners of Hyde County, North Carolina Establishing a Budget for the County of Hyde for FY2014-2015", adopted by the Board of Commissioners on June 02, 2014, and all language in said Resolution is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Resolution may hereafter be referred to as the "Budget Resolution".

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 in accordance with the Budget Resolution and the chart of accounts heretofore established for this county:

General Government:

Governing Board.....	\$ 27,163.55
Administration.....	847,487.31
Elections.....	78,752.17
Finance.....	181,544.07
Tax Supervisor.....	252,009.30
Legal.....	45,000.00
Register of Deeds.....	186,457.03
Planner.....	138,536.00
Public Building Maintenance.....	388,063.31
Court Facilities.....	10,000.00
Various Grants.....	80,000.00
Human Resources.....	76,189.19

Public Safety:

Sheriff.....	\$ 1,365,217.34
Jail.....	151,100.78
Alcoholic Rehabilitation.....	1,800.00
Emergency Management.....	195,272.98

Volunteer Fire Departments.....	108,750.00
State Forestry Program 35%.....	64,420.00
Inspections.....	140,140.02
Emergency Medical Services.....	1,733,399.01
Animal Control.....	14,881.95
Medical Examiner.....	3,000.00
Transportation:	
Airport.....	\$ 97,600.00
Elderly & Handicapped Transportation.....	98,998.00
Environmental Protection:	
Solid Waste.....	\$ 929,556.43
Soil Conservation Administration.....	128,395.62
Economic & Physical Development:	
Cooperative Extension.....	\$ 107,546.54
Juvenile Crime Prevention.....	54,888.00
Human Services:	
Health.....	\$ 238,373.29
Environmental Health.....	70,066.04
Food & Lodging.....	44,133.77
Family Planning - State.....	62,188.07
Maternal Health-State.....	18,535.76
Health Promotion – Risk Reduction.....	14,711.64
Immunization Action Plan.....	5,380.70
Child Health – State.....	20,300.70
Women, Infants & Children.....	28,879.40
Communicable Diseases.....	13,231.23
Public Management Entity.....	9,671.70
Breast & Cervical Cancer.....	11,217.21
Adult Health.....	101,867.44
Medication Assistance Program.....	22,800.81
Mosquito Control.....	3,609.00
Private Well Program.....	1,499.86
Bioterrorism Response Preparedness.....	45,497.51
KB Reynolds Grant.....	96,183.97
Community Transformation.....	4,500.00
Hyde Transit.....	40,000.00
Child Services Coordinator.....	10,368.88
Pregnancy Care Management.....	11,149.68
Project Legacy for Men.....	14,999.73
Mental Health.....	10,914.00
Triple P Program.....	152,472.94
Family Connects Program.....	50,224.54

Primary Care Telemedicine.....	60,787.57
Social Services	
Administration.....	\$ 1,115,019.16
Title III.....	26,376.00
SAD-SAA.....	50,500.00
Medicaid.....	2,500.00
Public Service Assistance.....	270,341.00
CAPS Program.....	70,059.95
Day Care Support Services.....	79,624.93
Day Care.....	282,953.00
Mattamuskeet Opportunities.....	174,466.46
Other Human Services	
Elderly Nutrition.....	\$ 30,320.00
Veteran Service Officer.....	10,151.58
Cultural Arts:	
Beaufort County Arts Council.....	\$ 1,000.00
BHM Regional Library.....	42,000.00
Education:	
Current Expense.....	\$1,288,286.00
Capital Outlay Sales Tax.....	264,000.00
QZAB Payment.....	55,964.58
QSCB Payment.....	222,519.50
Transfers to Other Funds:	89,551.13
Contingency.....	\$ -0-
TOTAL GENERAL FUND	\$12,745,367.33

SECTION 2 – Revenues: For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Ad Valorem Taxes.....	\$ 7,012,421.00
Sales Tax.....	1,542,000.00
Other Tax and License.....	84,100.00
Unrestricted Intergovernmental.....	206,150.00
Restricted – Other.....	336,628.00
Restricted – Social Services.....	1,424,749.00
Restricted – Health.....	782,673.00
Permits and Fees.....	137,850.00
Sales and Service.....	443,400.00

Primary Care Telemedicine.....	60,787.57
Social Services	
Administration.....	\$ 1,115,019.16
Title III.....	26,376.00
SAD-SAA.....	50,500.00
Medicaid.....	2,500.00
Public Service Assistance.....	270,341.00
CAPS Program.....	70,059.95
Day Care Support Services.....	79,624.93
Day Care.....	282,953.00
Mattamuskeet Opportunities.....	174,466.46
Other Human Services	
Elderly Nutrition.....	\$ 30,320.00
Veteran Service Officer.....	10,151.58
Cultural Arts:	
Beaufort County Arts Council.....	\$ 1,000.00
BHM Regional Library.....	42,000.00
Education:	
Current Expense.....	\$1,288,286.00
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Transfers to Other Funds:	89,551.13
Contingency.....	\$ -0-
TOTAL GENERAL FUND	\$12,745,367.33

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Sales Tax.....	1,542,000.00
Other Tax and License.....	84,100.00
Unrestricted Intergovernmental.....	206,150.00
Restricted – Other.....	336,628.00
Restricted – Social Services.....	1,424,749.00
Restricted – Health.....	782,673.00
Permits and Fees.....	137,850.00
Sales and Service.....	443,400.00

Investment Earnings	8,000.00
Miscellaneous.....	95,860.00
Transfers and Fund Balance.....	671,536.33

TOTAL GENERAL FUND REVENUE	\$12,745,367.33
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ARTICLE III. HYDE COUNTY WATER/SEWER SYSTEM FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Hyde County Water System Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$1,846,151.48
-------------------	----------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Hyde County Water System Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

Sale of Water.....	\$1,045,000.00
Connection Fees.....	3,000.00
Prison Water Charges.....	285,000.00
Prison Sewer Charges.....	305,000.00
Interest Earned.....	4,000.00
Penalties & Interest.....	25,000.00
NC Motor Fuel Tax Refund.....	2,000.00
Engelhard Sanitary District.....	13,000.00
Meter Installation.....	10,000.00
Miscellaneous.....	1,000.00
Gov Deals.....	1,000.00
Fund Balance Appropriated.....	<u>152,151.48</u>
	\$1,846,151.48

ARTICLE IV. OCRACOCKE MOSQUITO TAX FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Ocracoke Mosquito Tax Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$ 48,383.00
-------------------	--------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Ocracoke Mosquito Tax Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Prior Tax.....	\$ 2,000.00
DMV Prior.....	50.00
Current Tax.....	45,333.00
DMV Current.....	<u>1,000.00</u>
	\$ 48,383.00

ARTICLE V. FINES AND FORFEITURES

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Fines and Forfeitures Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Court.....	\$ 56,500.00
------------	--------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Fine and Forfeitures Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Court.....	\$ 56,500.00
------------	--------------

ARTICLE VI. CAPITAL RESERVE FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures	\$ 5,000.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Interest on Investment.....	\$ 5,000.00
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ARTICLE VII. HYDELAND HOME HEALTH FUND

For purposes of summary only, as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Hydeland Home Health Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015 the length of the project:

Expenditures.....	\$ 376,690.00
-------------------	---------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Hydeland Home Health Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Interest Earned.....	\$ 6,000.00
Medicare.....	129,000.00
Fund Balance Appropriated.....	132,690.00
Medicaid-EDS.....	90,000.00
Private Insurance.....	<u>19,000.00</u>
	\$ 376,690.00

ARTICLE VIII. WEST/QUARTER FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the West/Quarter Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$ 4,090.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the West/Quarter Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Prior Taxes.....	\$ 140.00
Current Taxes.....	3,800.00
Interest Earned.....	<u>150.00</u>
	\$ 4,090.00

ARTICLE IX. REVALUATION

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Revaluation Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$ 50,500.00
-------------------	--------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Revaluation Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Appropriated from General Fund.....	\$ 50,000.00
Interest on Investment.....	<u>500.00</u>
	\$ 50,500.00

ARTICLE X. 4-H FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the 4-H Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$ 17,780.00
-------------------	--------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the 4-H Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Fees Collected.....	\$ 17,780.00
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ARTICLE XI. OCRACOKE OCCUPANCY TAX FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Ocracoke Occupancy Tax Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$ 445,640.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Ocracoke Occupancy Tax Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Occupancy Tax – Ocracoke.....	\$ 350,000.00
Interest Earned.....	3,500.00
Ocracoke Fire Donations.....	5,000.00
Fund Balance Appropriated.....	<u>87,140.00</u>
	\$ 445,640.00

ARTICLE XII. E-911 FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the E-911 Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$97,911.64
-------------------	-------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the E-911 Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Interest Earned.....	\$ 1,000.00
E-911.....	-0-
911 Wireless 50% Funds.....	96,911.64
911 Street Names—Sign Fee.....	-0-
Fund Balance Appropriated.....	-0-
	<u>\$ 97,911.64</u>

ARTICLE XIII. MAINLAND OCCUPANCY TAX FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Mainland Occupancy Tax Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures.....	\$ 6,500.00
-------------------	-------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following revenues are hereby appropriated in the Mainland Occupancy Tax Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Occupancy Tax Mainland.....	\$ 6,500.00
-----------------------------	-------------

ARTICLE XIV. CAPS, PERSONAL CARE, CHORE FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the CAPS, Personal Care, Chore Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures..... \$ 124,475.00

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following revenues are hereby appropriated in the CAPS, Personal Care, Chore Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

CAPS—Medicaid..... 124,475.00

ARTICLE XV. AIRPORT IMPROVEMENT FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Airport Improvement Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures \$ 160,000.00

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Airport Improvement Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Grant	\$ 144,000.00
Appropriation from General Fund	<u>16,000.00</u>
	160,000.00

ARTICLE XVI. SWAN QUARTER DIKE FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Swan Quarter Dike Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures \$ 5,000.00

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Swan Quarter Dike Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Current Taxes \$ 5,000.00

ARTICLE XVII. SENIOR CENTER FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Senior Center Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures	\$ 105,951.13
--------------	---------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Senior Center Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Albemarle Commission.....	\$ 9000.00
Bldg Rent – Senior Center.....	400.00
Appropriation from General Fund	89,551.13
Grants.....	6,000.00
Fund Raisers.....	<u>1,000.00</u>
	\$ 105,951.13

ARTICLE XVIII. ENGELHARD SANITARY DISTRICT FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Engelhard Sanitary District Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Expenditures	\$ 130,000.00
--------------	---------------

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Engelhard Sanitary District Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Collections	130,000.00
-------------	------------

ARTICLE XVIII. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Resolution, the total appropriation for Current Expense from the General Fund is \$1,288,286.00.

SECTION 3 – Except as otherwise provided in this Budget Ordinance or the Budget Resolution, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE HYDE COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 and ENDING JUNE 30, 2015” as presented to the Board of Commissioners and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”.

ARTICLE XIX. OTHER PROVISIONS

SECTION 1 – The Hyde County Manager in his capacity as Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department, except salary amounts, without limitations.
- (b) He may transfer amounts up to \$10,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- (c) He may not transfer any amounts between funds nor from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.

SECTION 2 - All legal outstanding encumbrances at June 30, 2014 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

SECTION 3 - Upon acceptance the annual audit for the fiscal year 2013-14 by the County Commissioners so long as such acceptance prior to June 30, 2014, the County Manager shall direct that fifty percent (50%) of the total cash revenue received in the General Fund that is in excess of the total expenses and current liabilities (excluding debt with a maturity on or after July 1, 2013) be transferred from the Unappropriated Reserve in the General Fund to the Capital Reserve

Fund. The County Manager shall give a report to the Commissioners of the amount transferred at the next Regular meeting of the Board following the date of such transfer.

ARTICLE XX. TAX LEVY

SECTION 1 – There is hereby levied at the rate of \$0.64 per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2015, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

SECTION 2 – The rate of tax as shown in Sections 1 above is based upon a total valuation of property for the purpose of taxation of \$1,083,712,574 and vehicles of \$24,854,226 and an estimated collection rate of 93.39% for real property and 72.09% for vehicles.

A public hearing on this Budget Ordinance was held on June 2, 2014.

This Budget Ordinance was adopted on the 2nd day of June, 2014.

HYDE COUNTY BOARD OF COMMISSIONERS

Barry Swindell, Chairman

ATTEST:

S E A L

Lois Stotesberry, Clerk to the Board

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 2, 2014
Presenter: Utilities Director Clint Berry
Attachment: Yes

ITEM TITLE: HYDE COUNTY PUBLIC SAFETY CENTER ROOF
REPAIR PROJECT – PROJECT ORDINANCE 2014-06-02

SUMMARY: The Public Safety Center (PSC) roof repair project ordinance directs county staff to proceed with the PSC roof repair within the terms of the appropriated budget totaling \$110,486.00.

RECOMMEND: Adopt.

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Votes: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Hyde County Public Safety Center Roof Repair Project

Project Ordinance 2014-06-02

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby adopted:

Section 1. The project authorized is the Hyde County Public Safety Center Roof Repair Project.

Section 2. Hyde County staff is hereby directed to proceed with the Hyde County Public Safety Center Roof Repair Project within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

Capital Reserve	<u>110,486.00</u>
Total Project	\$110,486.00

Section 4. The following amounts are appropriated for completion of the project activities:

Construction Services	93,950.00
Contingency (5%)	4,698.00
Engineering Services	<u>11,838.00</u>
Total Project	\$110,486.00

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this 2nd day of June 2014

ATTEST

Barry Swindell, Chair
Hyde County Board of Commissioners

Clerk to the Board

SEAL

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 2, 2014
Presenter: Jerry Hardison
Attachment: Yes

ITEM TITLE: Wording Change for the Hyde County Flood Ordinance

SUMMARY: During the recent CAV visit it was determined that the current Hyde County Flood Prevention Ordinance has some language that needs to be removed.

RECOMMEND: APPROVAL

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Votes: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

What we have now:

Sec. 20-7. Lands to which this chapter applies.

This chapter shall apply to all special flood hazard areas within the jurisdiction, including extraterritorial jurisdictions (ETJ) if applicable, of the county and within the jurisdiction of any other community whose governing body agrees, by resolution, to such applicability.

Sec. 20-8. Basis for establishing the special flood hazard areas.

The special flood hazard areas are those identified by the Federal Emergency Management Agency (FEMA) or produced under the cooperating technical states (CTS) agreement between the state and FEMA in its flood hazard boundary map (FHBM) or flood insurance study (FIS) and its accompanying flood maps such as the flood insurance rate map (FIRM) and the flood boundary floodway map (FBFM), for the county dated May 15, 2003, which with accompanying supporting data and any revision thereto, including letters of map amendment or revision, are adopted by reference and declared to be a part of this chapter. The special flood hazard areas also include those defines through standard engineering analysis for private developments or by government agencies, but which have not yet been incorporated in the FIRM.

What it needs to be:

Sec. 20-7. Lands to which this chapter applies.

This ordinance shall apply to all Special Flood Hazard Areas within the jurisdiction, including Extra-Territorial Jurisdictions (ETJs) of Hyde County.

The Special Flood Hazard Areas are those identified under the Cooperating Technical State (CTS) agreement between the State of North Carolina and FEMA in its FIS dated May 15, 2003 for Hyde County and associated DFIRM panels, including any digital data developed as part of the Flood Insurance Study, which are adopted by reference and declared a part of this ordinance. Future revisions to the FIS and DFIRM panels that do not change flood hazard data within the jurisdictional authority of Hyde County are also adopted by reference and declared a part of this ordinance.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 2, 2014
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: HYDE COUNTY HURRICANE IRENE RECOVERY
PROJECT BUDGET ORDINANCE AMENDED – PROJECT
ORDINANCE 2014-06-02

SUMMARY: The Hyde County Hurricane Irene Recovery Project Budget Ordinance is amended to direct county staff to proceed with the Hyde County Hurricane Irene Recovery Project within the terms of the appropriated budget totaling \$6,795,191.86.

RECOMMEND: Adopt.

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Vote: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

**HYDE COUNTY
HURRICANE IRENE RECOVERY
PROJECT BUDGET ORDINANCE
AMENDED**

Project Ordinance 2014-06-02

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby adopted:

Section 1. The project authorized is the Hurricane Irene Recovery Project.

Section 2. Hyde County staff is hereby directed to proceed with the Hurricane Irene Project within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

FEMA Grant	\$2,291,800.98
NC Emergency Management	\$726,203.15
Insurance	\$292,788.07
Sheriff Grant	\$9,707.04
Transfer from Other Funds	<u>\$2,979,516.98</u>
 Total Project	 \$6,300,016.22

Section 4. The following amounts are appropriated for completion of the project activities:

Hurricane Irene Overtime	\$103,783.24
FICA	\$9,862.99
Group Insurance	\$7,990.58
Retirement	\$5,358.44
Retirement Law	\$1,103.50
Utilities	\$1,283.35
Travel	\$9,599.96
Building Repairs	\$309,509.29
Supplemental Law	\$747.88
Part-time	\$26,802.50
Gas, Oil and Tires	\$1,006.97
Supplies	\$18,929.94
Vector Control	\$40,755.20
Sewer Sprayfield	\$1,329,506.38
Road Debris	\$1,731,432.52
VFD	\$54,840.09
Contract	\$13,134.54
Equipment	\$59,313.25
Mutual Aid	\$81,007.22
Sheriff Guard	\$9,707.04
Due to Other Funds	<u>\$2,979,516.98</u>

Total Expenditures

\$6,795,191.86

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this 2nd day of June 2014

ATTEST

Barry Swindell , Chair
Hyde County Board of Commissioners

Clerk to the Board

SEAL

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 2, 2014
Presenter: Commissioner John Fletcher
Attachment: Yes

ITEM TITLE: AMEND HYDE COUNTY ANIMAL CONTROL ORDINANCE

SUMMARY: Commissioner Fletcher will discuss revising the Hyde County Animal Control Ordinance Section 4-8 (c).

Sec. 4-8. Animals that are public nuisance.

(a)

It shall be unlawful for any person to permit his animal to run at large if such animal has been deemed a public nuisance in writing by a county animal control officer. In such cases, the owner must keep the animal on his property at all times unless the animal is effectively leashed and under the control of a competent person.

(b)

It shall be unlawful for any person to permit his animal to habitually bark for an unreasonable length of time or to bark at night and constantly annoy the public,

(c)

It shall be unlawful for any person while harboring, walking, riding, in possession of or in charge of, a dog, horse, or other domesticated animal, on public property or public right of way, or any private property without the permission of the private property owner, to allow their animal to soil or defile said property. Every owner shall have in his or her possession a bag or other container that closes, which is suitable for removing feces deposited by the animal. For horses or other large domesticated animals, the animal must be equipped with a manure catcher to immediately prevent manure from soiling or defiling above referenced locations.

(Ord. No. 166, § 7, 4-7-2008; Am. of 5-21-2012)

RECOMMEND: Amend to shorten.

Motion Made By: — Barry Swindell
— Dick Tammell
— Ben Simmons
— John Fletcher
— Carl Pugh, Jr.

Motion Seconded By: — Barry Swindell
— Dick Tammell
— Ben Simmons
— John Fletcher
— Carl Pugh, Jr.

Votes: — Barry Swindell
— Dick Tammell
— Ben Simmons
— John Fletcher
— Carl Pugh, Jr.

AMENDMENT OF
ANIMAL CONTROL ORDINANCE
FOR HYDE COUNTY

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that the following Animal Control Ordinance and the original Ordinance #17 as subsequently amended, is hereby further amended as follows:

CHAPTER FOUR: ANIMAL CONTROL ORDINANCE

SECTION 4-1. DEFINITIONS: The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal control officer means any person hired *or contracted* -----

(6) Any domesticated animal that soils or defiles private or public property.

SECTION: 4-8. ANIMALS THAT ARE PUBLIC NUISANCE.

(c) It shall be unlawful for any person while harboring, walking, riding, in possession of or in charge of, a dog, horse, or other domesticated animal, on public property or public right of way, or any private property without the permission of the private property owner, to allow their animal to soil or defile said property. Every owner shall have in his or her possession a bag or other container that closes, which is suitable for removing feces deposited by the animal. ~~For horses or other large domesticated animals, the animal must be equipped with a manure catcher to immediately prevent manure from soiling or defiling above referenced locations.~~ (Ord. No. 165, § 7, 4-7-2008)

This Animal Control Ordinance was duly adopted by the Hyde County Board of Commissioners at a meeting on the 18TH Day of April, 1994; adopted as amended on the 18th day of June, 2001; further amended on the 7th day of April, 2008 and on the 21st day of May, 2012; and, subsequently further amended on the 2nd day of June, 2014.

Barry Swindell, Chair
Hyde County Board of Commissioners

ATTEST

SEAL

Lois Stotesberry, Clerk to the Board
Hyde County Board of Commissioners

Hyde County, North Carolina, Code of Ordinances >> PART II - CODE OF ORDINANCES >> Chapter 4
ANIMALS >>

Chapter 4 ANIMALS ^[1]

Sec. 4-1. Definitions.

Sec. 4-2. Penalty.

Sec. 4-3. Duties of animal control officer.

Sec. 4-4. Keeping stray animals.

Sec. 4-5. Rabies vaccination required.

Sec. 4-6. Rabies vaccination and control.

Sec. 4-7. Vicious animals.

Sec. 4-8. Animals that are public nuisance.

Sec. 4-9. Impounding.

Sec. 4-10. Redemption procedure.

Sec. 4-11. Abandonment.

Sec. 4-12. Feeding stray animals.

Sec. 4-13. Exemptions.

Sec. 4-14. Kennel constructions.

Sec. 4-15. Citizen prosecution.

Sec. 4-16. Determination of a potentially dangerous dog.

Sec. 4-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal control officer means any person hired or contracted by the county to enforce the animal control ordinance established by the county or any county sheriff or any deputy sheriff of the county.

Animals which are a public nuisance means any animal that:

- (1) Chases and snaps at pedestrians, bicyclists or vehicles;
- (2) Repeatedly turns over garbage pails;
- (3) Repeatedly damages the property of others in such a manner or fashion as to create a public nuisance;
- (4) Any female animal running at large during the erotic stage of copulation; or
- (5) Habitual barkers.
- (6) Any domesticated animal that soils or defiles private or public property.

Owner means any person, group of persons, firm, partnership or corporation owning, keeping, having charge of, sheltering, feeding, harboring or taking care of any animal. The owner is responsible for the care, actions, and behavior of vicious and destructive animals.

Stray animals means any animal that is wandering at large or lost and does not have an owner or one who appears to be wandering at large and is not claimed by any persons.

Vicious animal means any animal that has:

- (1) Made an unprovoked attack on any human whether it be by biting or otherwise;
- (2) In any manner caused abrasions or cuts of the skin on a human; or
- (3) Attacked or attacks humans, farm stock or other animals.

(Ord. No. 135, § 2, 4-7-2003; Amended 07-5-27-2012)

Sec. 4-2. Penalty.

Any owner, as defined in section 4-1, who violates any provision of this chapter, shall be guilty of a misdemeanor and shall be fined no more than \$50.00, nor imprisoned for more than 30 days, at the court's discretion.

(Ord. No. 135, § 14, 4-7-2003)

Sec. 4-3. Duties of animal control officer.

The county animal control officer or his duly appointed assistant shall be charged with the responsibility of:

- (1) Enforcing in the county all state or county laws, ordinances, and resolutions relating to animals or to the care, custody, and control of animals;
- (2) Cooperating with the health director and assisting in the enforcement of the state laws with regard to animals and especially with regard to dogs and cats and the confinement or leashing of vicious and destructive animals; and
- (3) Operating pursuant to the policies of the board of county commissioners.

(Ord. No. 135, § 1, 4-7-2003)

Sec. 4-4. Keeping stray animals.

It shall be unlawful for any person in the county knowing and intentionally to harbor, feed, keep in possession by confinement or otherwise, any animal which does not belong to him, without the permission of the owner, unless he has within 24 hours from the time such animal came into his possession, notified the animal control officer.

(Ord. No. 135, § 2, 4-7-2003)

Sec. 4-5. Rabies vaccination required.

All dogs and cats over four months of age running at large must display a current rabies tag, issued by a licensed veterinarian or rabies inspector.

(Ord. No. 135, § 4, 4-7-2003)

Sec. 4-6. Rabies vaccination and control.

- (a) *Duties of the owner in case of bite.* Every animal which has bitten anyone or which shows symptoms of rabies shall be confined, such facts shall immediately be reported to the animal control officer by its owner or person having the animal in charge, and there upon shall be securely quarantined at the animal control officer's direction for a period of ten days, and shall not be released from such quarantine, except by written permission of the animal

control officer. The biting animal and its records of vaccination and registration shall be inspected by the animal control officer who will then observe the following policy:

- (1) A properly vaccinated animal may be confined on the owner's premises; provided, however, that an animal control officer determines that the owner has an adequate means of confinement upon his own premises and the animal is subject to observation by the officer at any time during the ten-day period;
 - (2) An animal not properly vaccinated, belonging to an owner, shall immediately be confined in the county animal shelter, or an animal hospital, in which case the expense shall be borne by the owner for the ten-day period of confinement. The animal shall not be vaccinated during confinement; and
 - (3) A stray animal shall be immediately confined to the county animal shelter for a ten-day period.
- (b) *Surrender for quarantine required on demand.* Except as provided in subsection (a) of this section, when any animal has bitten a human, it shall be unlawful for the owner of the animal to refuse an investigation by the animal control officer. The animal control officer shall have the authority to place said animal in supervised quarantine at a place of his choosing. If rabies does not develop within ten days, the animal may be reclaimed upon payment of \$2.00 per day for feeding, applicable shelter fees and upon the owner's having the animal properly vaccinated.
- (c) *Rabies diagnosed.* If an animal dies while under observation from rabies, then the head of such animal shall be submitted to the county health department for shipment to the state laboratory of hygiene for diagnosis.
- (d) *Killing or release of animal under observation prohibited.* It shall be unlawful for any person to kill or release an animal under observation for rabies, any animal suspected of having been exposed to rabies, or any animal biting a human, or to remove such animal from the county without written permission from the animal control officer.
- (e) *Surrender of dead animal.* The carcass of any dead animal exposed to rabies shall be surrendered to the animal control officer. The head of such animal shall be submitted to the county health department for shipment to the state laboratory of hygiene for diagnosis.
- (f) *Failure or refusal prohibited.* It shall be unlawful for any person to fail or refuse to surrender any animal for quarantine or destruction as required herein when demand is made therefore by the animal control officer.

(Ord. No. 135, § 5, 4-7-2003)

Sec. 4-7. Vicious animals.

It shall be unlawful for any person to permit his animal to run at large if such animal is vicious or has in the past been deemed vicious by a county animal control officer. In such cases, the owner of such animal or person harboring such animal, shall not permit such animal to leave the premises on which it is kept, unless it is on a leash and in the care of a responsible person. In the event of injuries caused by the vicious animal, the animal's owner shall be liable as provided by law.

(Ord. No. 135, § 6, 4-7-2003)

Sec. 4-8. Animals that are public nuisance.

- (a) It shall be unlawful for any person to permit his animal to run at large if such animal has been deemed a public nuisance in writing by a county animal control officer. In such cases, the

owner must keep the animal on his property at all times unless the animal is effectively leashed and under the control of a competent person.

- (b) It shall be unlawful for any person to permit his animal to habitually bark for an unreasonable length of time or to bark at night and constantly annoy the public.
- (c) It shall be unlawful for any person while harboring, walking, riding, in possession of or in charge of, a dog, horse, or other domesticated animal, on public property or public right of way, or any private property without the permission of the private property owner, to allow their animal to soil or defile said property. Every owner shall have in his or her possession a bag or other container that closes, which is suitable for removing feces deposited by the animal. For horses or other large domesticated animals, the animal must be equipped with a manure catcher to immediately prevent manure from soiling or defiling above referenced locations.

(Ord. No. 765, § 7, 4-7-2009; Amcl. of 5-21-2012)

Sec. 4-9. Impounding.

Any animal, which appears to be lost, strayed, unwanted or has been designated as vicious or a public nuisance and found running at large shall be confined in the animal shelter in a humane manner for a period of no less than five working days (excluding Saturdays, Sundays and holidays) for redemption by the owner.

- (1) *Placement or destruction.* If an impounded animal is not redeemed by the owner within five working days it may be taken by any responsible adult not associated with the shelter who is willing to comply with these animal control laws. An animal not redeemed within five days, exclusive of Saturdays, Sundays, and holidays, after being taken into custody, may be placed in a new home. An animal not redeemed by the owner or taken by a responsible adult may be destroyed in a humane manner by the animal control officer after the passage of five-working days (excluding Saturdays, Sundays, and holidays).
- (2) *Notifying owner.* Immediately upon impounding an animal, the animal control officer shall make a reasonable effort to notify the owner, and inform such owner of the conditions whereby the animal may be redeemed.
- (3) *Suspected rabies.* Animals impounded which have been bitten by a rabid animal or appear to be suffering from rabies shall not be redeemed or sold, but shall be dealt with as provided herein.
- (4) *Other diseased or injured animals.* Where any animal impounded is badly wounded or diseased (not a rabies suspect) and has no identification the animal control officer shall attempt to notify the owner before disposing of such animal. If the owner cannot be readily reached, and the animal is suffering, the animal control officer may destroy the animal at his discretion in a humane manner.
- (5) *Vicious animals.* An animal control officer may destroy any vicious animal after he has made a reasonable attempt to place the animal in his control.

(Ord. No. 755, § 8, 4-7-2009)

Sec. 4-10. Redemption procedure.

- (a) When any animal has been impounded at the animal shelter, notice thereof shall be given to the owner. The owner shall be entitled to resume possession of the animal, except as

already provided for certain animals, upon compliance with the provisions of this chapter and the payment of any shelter and administrative fees incurred.

(1) The fees shall be as follows:

- a. County administrative fees: \$35.00; and
- b. Shelter fees: as set by the board of commissioners from time to time and posted at the kennel.

(2) The funds are to be paid to the county.

- (b) Unvaccinated dogs and cats must be vaccinated for rabies and the costs paid by the owner before being released. Dogs or cats impounded more than once within a year-period shall be neutered and any cost paid by the owner before being released.

(Ord. No. 156, § 3, 4-7-2008)

Sec. 4-11. Abandonment.

It shall be a violation of this chapter for any person to abandon any animal in the county.

(Ord. No. 156, § 10, 4-7-2008)

Sec. 4-12. Feeding stray animals.

It shall be a violation of this chapter to feed any dog that appears to be a stray or lost dog off one's own premises. Strays are to be reported to the animal control center.

(Ord. No. 156, § 11, 4-7-2008)

Sec. 4-13. Exemptions.

Hospitals, clinics and other premises operated by licensed veterinarians for the care and treatment of animals are exempt from the provision of this chapter.

(Ord. No. 156, § 12, 4-7-2008)

Sec. 4-14. Kennel constructions.

- (a) It shall be a violation of this chapter to construct, or permit to be constructed, a dog kennel for any type of impoundment that confines dogs, whether on one's premises or not that has the capacity to house or contain more than four dogs, unless such structure is located no closer than 500 feet from the nearest residence or business occupied by a person other than the owner of such structure.

- (b) No commercial dog kennel shall be located within 1,000 feet of the nearest residence or business occupied by a person other than the owner of such structure.

(Ord. No. 156, § 13, 4-7-2008)

Sec. 4-15. Citizen prosecution.

Nothing in this chapter shall prevent a private citizen from attempting to prosecute a violation of this chapter in either civil or criminal courts.

(Ord. No. 156, § 15, 4-7-2008)

Sec. 4-16. Determination of a potentially dangerous dog.

- (a) The director or acting director of the county health department is hereby designated as the person responsible for determining when a dog is a potentially dangerous dog.
- (b) The county board of health is hereby designated as the board to hear any appeal from a determination made as to whether a dog is a potentially dangerous dog.

(Res. of 4-7-2002)

FOOTNOTE(S):

-- (1) --

State Law reference-- Vaccination of dogs and cats, G.S. 130A-185; rabies vaccination tags, G.S. 130A-190; time of rabies vaccination, 10A N.C. admin. Code 18G.0101; county may define and prohibit abuse of animals, G.S. 130A-127. (Back)

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 2, 2014
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: RESOLUTION AUTHORIZING COUNTY MANAGER TO RECONCILE DEPARTMENT BUDGETS

SUMMARY: County Manager Rich will reconcile departmental budgets prior to year-end closeout under the following conditions:

- transfer amounts between objects of expenditure within a department except salary amounts without limitations
- transfer amounts up to \$10,000 between departments of the same fund with an official report of such transfers to be made available for approval at the next meeting of the Board of Commissioners
- not transfer any amounts between funds nor from contingency within any fund
- assign legal costs to departments based upon the legal issue involved

RECOMMEND: Adopt.

Motion Made By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Motion Seconded By: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

Votes: ☐ Barry Swindell
☐ Dick Tunnell
☐ Ben Simmons
☐ John Fletcher
☐ Earl Pugh, Jr.

COUNTY OF HYDE

Board of Commissioners

Barry Swindell, Chair
Earl Pugh, Jr., Vice-chair
Ben Simmons
John Fletcher
Dick Tunnell

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



Resolution Authorizing County Manager to Reconcile Department Budgets

WHEREAS, in accordance with the FY2013-2014 Budget Ordinance the County Manager, with Board of Commissioners authority, will reconcile departmental accounts prior to year end closeout.

NOW, THEREFORE, BE IT RESOLVED that the Hyde County Board of Commissioners authorizes the County Manager to reconcile departmental budgets for year-end closeout under the following conditions:

- transfer amounts between objects of expenditure within a department except salary amounts without limitations
- transfer amounts up to \$10,000 between departments of the same fund with an official report of such transfers to be made available for approval at the next meeting of the Board of Commissioners
- not transfer any amounts between funds nor from contingency within any fund
- assign legal costs to departments based on the legal issue based upon the legal issue involved

Adopted this the 2nd day of June, 2014, in Hyde County, North Carolina.

ATTEST: _____
Lois Stotesberry, Clerk to the Board

Barry Swindell, Chairman